

To view payslips from April 2017 or later

- 1. Log into Workday using your Vassar username and password.
- 2. Click the Pay worklet on the Workday home page.



3. In the View panel, click Payslips.



4. Select the appropriate pay period.

Actions		View						
Withholding Elections			Payslips					
Payment Elections			Total Compensation					
Payslips								
03/11/2016 (Period End: 03/06/2016)								
02/26/2016 (Period End: 02/21/2016)								
02/12/2016 (Period End: 02/07/2016)								
	01/29/2016 (Period	l End: 01/24/2016)						
	01/15/2016 (Period	i End: 01/10/2016)						

5. Click Print Payslip Image if you would like to print the payslip for your records.

Previous Payslip	Return to My Payslips	Print Payslip Image	
ompany Informatio	n 1 itema		Ø (
	Name	Address	
Bowdoin College		5600 College Station Brunswick, ME 04011	

The next pages provide details about the calculations and amounts that appear on your payslip.



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Viewing and Understanding Payslips

All Employees



	Vassar Co	ollege 124 R	aymond Avenue Poug	hkeepsie, NY 12	2604 +1 (845) 437	-7000				
Name	Company		Employ	ee ID Pay F	Period Begin P	ay Period End	Check Date	Check Number		
and man i Right and Tank	Vassar College				10/01/2016	10/31/2016	10/25/2016			
		0					1.0		k.	
0		Gross Pa	Pre Tax Dec	uctions	Employee Taxes	Post Tax Dec	ductions	Net Pay		
Current		4,166.6	57	0.00	1,162.05	1	0.00	3,004.62		
YID	l	4,166.6	57	0.00	1,162.05		0.00	3,004.62		
	Earning	S				Employ	vee Taxes			
Description	Dates	Hours	Bate Amo	unt	(TD Description	Employ	Amount	YTD		Part 1: Earnings
Begular	10/01/2016-10/31/2016	162.5	25 641 4 166	67 4 166	67 Social Securi	V (OASDI)	258.33	258.33		_
liogulai	10/01/2010 10/01/2010	102.0	20.041 4,100		Medicare		60.42	60.42		
					Federal With	oldina	642.40	642.40		
					State Tax - N	Y	200.90	200.90		
					Second College			Transfer of		
							-		185	
Earnings		50 m	4,166	.67 4,166	6.67 Employee Ta	xes	1,162.05	1,162.05		
			Tauabla	A/						Dart 2. Taxos Bonofita
Taxable Wages									Part 2: Taxes, Benefits,	
Description						Amount		YID		and Daymont
OASDI - Taxable Wages						4,166.67		4,166.67		and Payment
Niedicare - Taxable Wage						4,100.07		4,100.07		
Federal Withholding - Tax	xable wages					4,100.07		4,100.07		
	Federa		State	()	Absence Plans					
Marital Status	Single	Single or	Head of Household	Description		Accrued	Reduced	Available		
Allowances	0		0	Admin Persor	nal Time Off Plan	0	0	0		
Additional Withholding	1 0	i	0	Exempt Admi	n Vacation Time O	ff O	0	0		
				Jury Duty Tim	e Off Plan	0	0	0		
	04.00 ALC: 10.00		Payment In	formation	-		-			
Bank	Account Nor	no		Account N	umbor	LISD Amo	unt Payment	Amount		
Dank	Account Nat			71000011111	lumber	OOD AIIO	ана тауттена	Anodin		
(Check)	Account Nat			/ looounit it	lumber	UOD AIIO	3	,004.62 USD		
(Check)	Account Na			1000unt I		UUD AND	3	,004.62 USD		



