

Vassar College  
**2024-2025 Request for Financial Aid Reconsideration**



Student Name:

Vassar/Applicant ID #:

If your family's circumstances have changed since you completed your financial aid application or there are unusual circumstances not captured on your CSS profile, you may request a reconsideration of your aid offer. To initiate a request, please complete this form and return to [finaid@vassar.edu](mailto:finaid@vassar.edu) with your supporting documentation.

Person completing this request:

Student

Parent:

Check	Reason(s) for Appeal	Required Documentation
	<p><b>Loss of Employment</b> Date of change:</p> <p>Vassar policy is to wait approximately 6 months before reevaluating income changes as we need to allow time to pass for severance payments, unemployment, the opportunity for reemployment, etc. Upon receipt of this form, our office will instruct you how to proceed depending on the date you report for the loss of employment.</p>	<ul style="list-style-type: none"> <li>• Vassar College Estimated Income Worksheet</li> <li>• 2023 1040 tax return including all pages and schedules</li> <li>• 2023 W2 statements</li> <li>• Termination/Separation letter from employer</li> <li>• Recent paystubs</li> </ul>
	<p><b>Reduction in Recent Income</b></p> <p>Financial aid for the 2024-25 academic year is based on 2022 income. If your recent (2023) income was lesser, and more indicative of your current financial situation, we may be able to take that into consideration</p>	<ul style="list-style-type: none"> <li>• Detailed statement explaining reason for income decrease</li> <li>• 2023 1040 tax return including all pages and schedules</li> <li>• 2023 W2 statements</li> <li>• 2023 Corporate and/or Partnership tax return(s) including all pages</li> </ul>
	<p><b>One-time / Nonrecurring Income</b></p>	<ul style="list-style-type: none"> <li>• Detailed statement identifying the source of the income, amount, and how it was used</li> <li>• Documentation of income type (i.e. 1099 Form, property sale statement, inheritance, etc.)</li> <li>• 2023 1040 tax return including all pages and schedules</li> </ul>
	<p><b>Death of a Parent</b> Date of death:</p>	<ul style="list-style-type: none"> <li>• Copy of death certificate</li> <li>• Detailed statement explaining the changes to family circumstances</li> <li>• Vassar College Estimated Income worksheet</li> <li>• Documentation of survivor's benefits: distributions from life insurance, retirement/pensions, or other assets; anticipated social security benefits for all members of household</li> </ul>
	<p><b>Parent Separation or Divorce</b></p> <p>Parents must be living in separate residences. Vassar will continue to expect a contribution from both parents regardless of marital status and willingness to contribute</p>	<ul style="list-style-type: none"> <li>• Detailed statement explaining change in circumstances and how family finances have been impacted</li> <li>• Documentation of separate residences and their costs (i.e. apartment lease, mortgage statement)</li> </ul>

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<p><b>High Medical Expenses</b></p> <p>Vassar will consider expenses that were paid - not outstanding bills - that correlate to the income tax year used for financial aid eligibility. Expenses must be out of pocket, NOT reimbursed or paid by insurance.</p>	<ul style="list-style-type: none"> <li>• Schedule A of 1040 and statement of itemized deductions</li> <li>• Documentation of the actual expenses and payments made (i.e. paid invoices from medical/dental providers, explanation of benefits documents from the insurance company, etc.)</li> <li>• If expenses were incurred and paid for in a different tax year, the complete 1040 tax return, w2 statements, etc. for that tax year are also required</li> </ul>
<p><b>Expenses related to a Natural Disaster</b></p> <p>Vassar will consider expenses that were paid - not outstanding bills - that correlate to the income tax year used for financial aid eligibility. Expenses must be out of pocket, NOT reimbursed or paid by insurance.</p>	<ul style="list-style-type: none"> <li>• Statement outlining damage and impact on finances</li> <li>• Copies of invoices and payment documentation for expenses related to the damage</li> <li>• Insurance claim documentation</li> <li>• If expenses were incurred and paid for in a different tax year, the complete 1040 tax return, w2 statements, etc. for that tax year are also required</li> </ul>
<p><b>Parent Educational Debt Repayment</b></p> <p>Only loans borrowed by the parent for their own education are considered. Parent PLUS loans for other siblings are NOT considered</p>	<ul style="list-style-type: none"> <li>• Documentation of the loan, type, principal balance remaining, and all payments made during the income tax year used for financial aid eligibility</li> </ul>
<p><b>Eldercare / Family Member Support</b></p>	<ul style="list-style-type: none"> <li>• Detailed statement outlining family members who received support (name, age, relationship to family, location), type of support they received, and what funds were used for</li> <li>• Documentation of the payments made (i.e. copies of bills paid on their behalf, bank transfers, etc.)</li> <li>• If payments were made in a different tax year, the complete 1040 tax return, w2 statements, etc. for that tax year are also required</li> </ul>
<p><b>Other:</b></p> <p>Note: the following are examples of circumstances that would NOT warrant an appeal- parent refusal to contribute, consumer debt, purchase of discretionary items, extracurricular activity expenses, fluctuations in asset values, financial aid offers from other institutions</p>	<ul style="list-style-type: none"> <li>• Personal statement detailing special circumstances and how they impact family finances</li> <li>• Documentation of paid expenses</li> </ul>

**Certification and Signature**

By signing this statement, I certify that all of the information reported on this form and any attachments are true, complete and accurate. I agree to provide additional documentation for the information reported here if requested to do so.

Print Name:

Date:

Signature: