

Workday Reporting Structure

Financial data is “tagged”

FDxxxx-**CC**xxxx-**PG**xxxxxx-**EV**xxxxxx-**SC**xxxx or **RC**xxxx-**FN**xx

Gifts and Endowments require additional “tags”

“tags” are commonly **EX**xxxxxx or **EN**xxxxxx

Here’s a good example: FD1000-CC5019-PG500014-EV500028-FN50

FD1000 – Operating Budget

CC5019 – Regional Programs General Budget

PG500014 – On Campus Regional Programs

EV500028 – Passing Conference

FN50 – Institutional Support